

**Nomination Form**

By completing this form, the Nominating Entity indicated below puts forward their employee to participate in the JRR recruitment course, and to be considered for certification onto the JRR roster. By nominating their employee to the recruitment course the Entity agrees and understands that if the employee is subsequently requested to take part in a JRR deployment, it will consider making the expert available for deployment for short term assignments (generally up to 3 months).

If you do not have an employer at the time of application, you can nominate yourself (self-nomination). To do so, please fill out the form by following the self-nomination instructions in the form. Please note that you can only nominate yourself if you do not or no longer have an employer. Applications that are submitted with a self-nomination when you have a current employer will be denied.

Only experts selected by JRR and its partners will be invited to participate in the recruitment course, and only those who successfully complete the course will be invited to be certified onto the Roster.

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| **Expert** |
| **Name of expert nominated****for the JRR Roster:** |       |

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| **Nominating Entity** |
| **Name of nominating entity**[[1]](#footnote-1)***For self-nominations, please write:******SELF-NOMINATION*** |       |
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| **Type of organisation** **(please check *one* as appropriate)*****For self-nominations, please check:******Self-nomination*** | Government | [ ]  |
| International Governmental Organisation (IGO) | [ ]  |
| United Nations Organisation | [ ]  |
| NGO/Civil society | [ ]  |
| Firm | [ ]  |
| Educational | [ ]  |
| Private | [ ]  |
| Other | [ ]  |
| Self-nomination | [ ]  |
|  |
| **If Other, please explain** |       |

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| **Contact Person at Nominating Entity*****For self-nominations, please give your own details*** |
| **Name of contact person[[2]](#footnote-2):** |       |
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| **Title/Position:** |       |
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| **Email:** |       |
|  |
| **Email 2:** |       |
|  |
| **Telephone No.:** |       |
|  |
| **Mobile Telephone No.:** |       |
|  |
| **Skype:** |       |
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| **Relationship of contact person to the expert nominated:*****For self-nominations, please write N/A*** |       |

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| **Additional Information** |
| **Does the entity or self-nominee request financial support for the participation of the expert in the JRR Course?****(please check *one* as appropriate)** | Yes | [ ]  |
| No | [ ]  |
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| **Has the expert ever applied for a JRR course?****(please check *one* as appropriate)** | Yes | [ ]  |
| No | [ ]  |
| **If yes, which course?**  |       |
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| **Has the expert ever participated in a JRR course? (please check *one* as appropriate)** | Yes | [ ]  |
| No | [ ]  |
| **If yes, which course?** |  |
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| **Additional comments/notes:** |       |
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| **Self-nomination Information - *Only to be filled out for self-nominations*** |
| **What is your current status? (please check one as appropriate)** |
| [ ]  | **Independent Consultant (working on mandates)** |  |  |
| [ ]  | **Academic Studies** | End of studies (date): |       |
| [ ]  | **Sabbatical** | Sabbatical until (date): |       |
| [ ]  | **Retired** | Retired since (date): |       |
| [ ]  | **Unemployed** |  |  |
| [ ]  | **Other** | Other, Explain: |       |

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| **Understanding** |
| By signing this form, I certify that my statements made in answer to the preceding questions are true, and complete to the best of my knowledge. I also understand that by nominating an expert (or self-nominating myself), the nominated expert is in principle available for short-term deployments through JRR and that requests to release the expert for deployment should be favourably considered. |
| **Date:** |       |
| **Signature of contact person at nominating entity or self-nominating expert:** |  |
| *If a request is received for the deployment of the nominated expert, the JRR Secretariat will need to contact you at very short notice to seek your authorisation of their participation. We would therefore appreciate it if you could let us know if the contact information contained in this form changes. Thank you. JRR Secretariat* |

1. The Nominating Entity is the employer/office that is sending you or providing permission for you to attend the recruitment course, and for you to participate in a deployment upon request. The nominating entity is also responsible for the decision to release you for potential deployments. [↑](#footnote-ref-1)
2. Ideally the contact person at the Nominating Entity should be the person with the authority to release the expert for a deployment mission. [↑](#footnote-ref-2)