Terms of Reference
Justice Rapid Response USA Intern – INTERNATIONAL JUSTICE PROGRAMME
SUMMER 2020

The Intern will be working home based, under the supervision of Justice Rapid Response’s Head of the International Justice Programme / Senior Gender and Child Rights Advisor. The internship is unpaid.

The intern is part of a team of 2 interns under the International Justice Programme (IJP). The goal of the IJP is to improve the effectiveness of the international community to fight impunity for international crimes and serious human rights violations, including Sexual and Gender-Based Violence, and to promote the dignity of victims and survivors, with a child, youth and gender-sensitive and responsive approach.

Schedule:
The intern will be working on a part time schedule (50%) for six weeks.

Duties and Responsibilities:
The intern will support the work of Justice Rapid Response’s New York Office, in particular the International Justice Programme.

Specifically, the intern will be required to:
- Familiarize with Justice Rapid Response’s activities (incl. deployments, trainings and outreach)
- Together with fellow intern:
  - conduct independent and proactive (academic & open source) research on the topic of financial investigations into international crimes and serious human rights violations
  - based on such research, draft conclusions and recommendations on activities to be undertaken by Justice Rapid Response in the field of financial investigations into international crimes and serious human rights violations
  - present research and findings to broader JRR staff.
- Identify potential new partners for the programme and possible synergies and opportunities for future deployments and collaboration (mapping and documentation)
- (Virtually) attend and report on events of interest for Justice Rapid Response’s New York Office
- Perform such other related tasks as may be reasonably required

Qualifications:
- At least an undergraduate degree is required - a degree in law, international relations, conflict studies, government, or similar is desirable;
- Knowledge of financial investigations into international crimes and serious human rights violations is highly desirable;
Fluency in English is a requirement, good knowledge of Spanish, French, Arabic or other languages an asset;
Strong skills in desk-based research, analysis of information, and writing
Highly organized, able to pay close attention to detail, and able to work independently

How to Apply:

To apply for the position, please send the following materials to Ms. Stéphanie Goldstein-Cassé at newyorkoffice@justicerapidresponse.org with the subject line “JRR IJP Intern Application - NY - applicant’s name”:
• a cover letter indicating your interest in working with Justice Rapid Response and your availability (include the days and hours you are available and approximate start date).
• your CV and the contact information of three references.
• a brief writing sample (max. one page).

Please note that we can only respond to candidates we are contacting for an interview.