



Dear Colleagues,

Justice Rapid Response (JRR) and the Institute for International Criminal Investigations (IICI) are pleased to inform you of our Call for Nominations for the upcoming JRR Expert Roster recruitment course on ***Investigation of international crimes against children***, which will be held from **1 to 5 March 2021** in The Hague, the Netherlands. This course is made possible thanks to the generous contribution of the Federal Public Service Foreign Affairs, Foreign Trade and Development Cooperation of the Kingdom of Belgium.

JRR Roster recruitment courses are an integral part of the recruitment process for the JRR Roster. **The goal of this course is to increase the pool of Child Rights Experts, who are ready to deploy to national, international and regional accountability and transitional justice mechanisms** in order to help ensure those bodies have the highly specialized expertise to properly document, investigate, analyze and prosecute international core crimes and serious human rights violations against children or involving children. Previous deployments included support to States, the UN Office of the High Commissioner for Human Rights, UN Commissions of Inquiry and Fact-Finding Missions, the International Criminal Court (ICC), international and hybrid courts, and truth commissions, among others.

This five-day recruitment course is tailored for criminal justice and related professionals with experience working with children victims, witnesses, or perpetrators. The course aims to prepare, equip, vet and certify these professionals for investigations of international crimes involving multi-disciplinary, diverse monitoring and investigative teams that can be deployed rapidly and with short reporting deadlines. JRR will decide on certification of participants onto the JRR Roster after the course is completed.

**Nominations will be considered on a roll-on base until the 24 places in the course are filled.**

The selection will focus on professionals from both the global South (12 places in the course) and the global North (12 places in the course) with relevant **expertise specified in section I** of this document, who are willing and can be made available for international deployments at short notice.

Please find below relevant information on the recruitment course and the selection process. We would be very grateful if you could **ensure the distribution of this Call for Nominations to your network and more specifically to any relevant departments, agencies, associated institutions and/or individuals with the expertise listed below**. Our aim is to ensure that the Call for Nominations reaches these experts and their direct supervisors.

Sincerely,

A handwritten signature in black ink, appearing to read "Nina Suomalainen", written in a cursive style.

Nina Suomalainen

Executive Director – Justice Rapid Response

## I – Who can apply?

For the course in March 2021 JRR is seeking to recruit professionals with specialized expertise and skills as described in the table below.		
The recruitment course will be held in English, proficient English is a requirement for participation.		
Profession	Desired language skills (at least proficient level) in addition to proficient English	Further eligibility criteria for nominations
Human Rights Officer	French or Spanish or Arabic	<p><u>Only</u> if with experience working for MRM and/or other human rights documenting and reporting on <b>crimes involving children</b> as victims, witnesses and/or perpetrators.</p> <p>Experience training and/or advising civil society organizations on the sensitivities and proper methodologies for interviewing/investigating crimes against children (desirable)</p>
Criminal Investigator	French or Spanish or Arabic	<p><u>Only</u> if with national or international experience <b>interviewing children for trials; or investigating international core crimes against children.</b></p> <p>Policy or humanitarian protection experience in the context of child rights (desirable)</p> <p>Experience investigating SGBV against children (desirable)</p>
Prosecutor	French or Spanish or Arabic	<p><u>Only</u> if with national or international experience <b>prosecuting crimes against children and/or in juvenile justice.</b></p>
Internal Investigation Expert	French or Spanish or Arabic	<p><u>Only</u> if with experience investigating <b>Sexual Exploitation and Abuse committed against children,</b></p>

		including for criminal justice purposes.
<b>Military Analyst</b>	French or Spanish	<u>Only</u> if with experience <b>analyzing military structure and/or investigating international crimes impacting children</b> , such as forced recruitment; attacks on schools or hospitals; denial of humanitarian access to children.
<b>Victims participation</b>	Spanish	<u>Only</u> if with experience at the national and international level with modalities of <b>participation of children victims in judicial and non-judicial processes</b> .
<b>Psychosocial Expert</b>	French or Spanish or Arabic	<u>Only</u> if familiar <b>working with children</b> victims of human rights violations and/or international crimes.
<b>Transitional Justice Expert</b>	French or Spanish	<u>Only</u> if combined with practical experience working with transitional justice mechanisms on <b>children’s participation, advising on child-responsive approaches, and/or analyzing the impact of crimes on children</b> .
<b>Reparations Expert</b>	French or Spanish	<u>Only</u> if combined with experience with developing and implementing comprehensive <b>reparation programmes, which take into account the needs of children</b> , including through collective reparations.

**Eligibility criteria: The primary purpose of this course is to recruit experts to the JRR Roster. These experts should be available for short-term deployments, upon release by their employers.**

Please note that, as a facility that provides surge capacity to the international community, JRR has always aimed to avoid placing on the roster staff from organizations that are current or potential users of its roster. This is to ensure that JRR does not negatively impact the ability of these organizations to carry out their mandates on account of losing vital human resources. For this reason, JRR will not be in a position to accept nominations of regular staff members from some organizations, such as OHCHR. Professionals working as consultants to such organizations, however, remain eligible for nomination.

## II – How to apply?

To be considered for a JRR recruitment course, experts must be nominated by their current employer. Self-employed experts or independent consultants who, at the time of their application, do not have an employer, should self-nominate.

The application is done by the expert by filling out an online Personal History Form (PHF). A Nomination Form is to be attached to the PHF. This document outlines the employers' understanding that by nominating their expert, they agree in principle to consider releasing that expert for short-term international deployments if requests should arise.

### Instructions for nominated and self-nominating experts:

Please follow the procedure below:

1. Download and complete the following documents:
  - The JRR Nomination Form, completed and **hand-signed** by
    - your current employer<sup>1</sup>, or
    - yourself if you are self-employed, an independent consultant, or currently unemployed.
  - The JRR Recommendation Form, completed and **hand-signed** by:
    - your current supervisor if you are currently employed, or
    - a former supervisor if you are an independent consultant or currently not employed.
  - The Agreement Form, read and signed by yourself.

*Please note that you will need to scan and upload these documents when submitting your application through the webform below. All application materials are attached and can also be downloaded from the JRR website.*

2. Please go the [Personal History web-form for the Child Rights 2021 JRR Recruitment Course](#) to complete your application

Please note that a **shortlisting** will be conducted based on the **application summary** that you are asked to draft. It is important that your application summary reflects how your experience and expertise are useful for investigations into international crimes.

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<sup>1</sup> In the case of employees being nominated, please note that the person who should sign the Nomination form should be the person who has the authority to release the expert for potential international deployments at short notice, as rapid deployability of JRR experts requires the agreement of the expert's employer.

Incomplete applications or applications that are not submitted through the web form cannot be considered.

Please note that you need to complete the application process even if you have already applied for a previous course. If you are already certified onto the JRR Expert Roster you cannot apply for an additional course.

Should you have any questions regarding JRR recruitment courses and how to apply, please refer to our [Frequently Asked Questions](#) page before contacting the JRR Secretariat.

### III- Selection Criteria

There are 24 places available for the course. Course participants will be chosen on a competitive basis from the nominations submitted. The selection will be made based on the expertise that is identified for this course (see above), the needs of the JRR Expert Roster, and the qualifications and experience of the nominees. The need to have a roster reflecting a gender balance as well as a regional balance will also be taken into consideration.

Reference checks and interviews may be conducted during the selection process.

**Decision on certification:** While attendance in all sessions of the recruitment course is a requirement to be considered for certification onto the JRR Expert Roster, certification is not automatic. JRR will decide on certification of the participants after the course is completed, based on the observation and evaluation of participants during the course.

For more information about our [certification process](#) please check our website.

### IV – About the Course

**Course structure** - The five day roster recruitment course will include modules on JRR and the types of missions that can be expected through JRR deployments; the legal framework on genocide, war crimes, and crimes against humanity; sexual and gender-based crimes and violations; investigation planning and management; resilience and psychosocial dimensions, approaching victims and witnesses; interviewing skills and exercises; and (cyber) security and risk management.

**Course costs** – The course itself is free of charge for all. For the selected candidates from the global South, JRR can provide sponsorship for travel, accommodation, and meal expenses. Please note that sponsored candidates can only be nationals of countries on the [DAC list of ODA recipients](#)<sup>2</sup>. For the other candidates, the course remains free of charge, however they will need to finance their own travel, accommodation and meals.

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<sup>2</sup> For the DAC list for ODA recipients valid for 2018, 2019, and 2020 flows please refer to:

<http://www.oecd.org/dac/financing-sustainable-development/development-finance-standards/DAC-List-of-ODA-Recipients-for-reporting-2020-flows.pdf>

**N.B.** In exchange for the skills the expert acquires during the recruitment course, JRR requests experts and their employers to favorably consider any request for deployment so long as the mission involved is in line with the objectives of the expert and their organization.

## V – Where to find more information

- Our [Frequently Asked Questions](#),
- Our page dedicated to our [Certification Process](#),
- Our [Annual Reports](#),
- Our website [www.justicerapidresponse.org](http://www.justicerapidresponse.org).

Should you still have a query, please do not hesitate to contact us directly at [roster-recruitment@justicerapidresponse.org](mailto:roster-recruitment@justicerapidresponse.org) or at +41 22 544 29 07.